

**New College Institute
Board of Director's Meeting
March 26, 2019**

The Board of Directors of the New College Institute (NCI) met Tuesday, March 26, 2019 at 9:00 in the Martin-Lacy Lecture Hall of Baldwin building in Martinsville, Virginia.

BOARD OF DIRECTORS MEMBERS PRESENT

Richard Hall, Bob Burger, Tanya Foreman, Senator Emmett Hanger, Dr. Weldon Hill, Naomi Hodge-Muse, Delegate Danny Marshall, Delegate Charles Poindexter, Senator Bill Stanley, Treney Tweedy and Janice Wilkins.

BOARD OF DIRECTORS MEMBERS ABSENT

Delegate Les Adams

OTHERS PRESENT OR PARTICIPATING ELECTRONICALLY

Carrie S. Nee, Senior Assistant Attorney General/Section Chief of the Office of Attorney General participated electrically; Richard Crouse, Legislative Aide to Senator Bill Stanley, NCI's Chairman of the NCI Board of Directors.

NCI Staff: Dr. Leanna Blevins, Executive Director; Melany R. Stowe, Assistant Director of Academics and Communications; Christina Reed, Assistant Director of Finance and Operations; Mandy McGhee, Executive Project Coordinator; JoAnn Shelhammer-Fox, Finance and Operations Analyst, Brian Pace, Coordinator for Advanced Manufacturing.

Deborah Love, Senior Assistant Attorney General, Office of the Attorney General.

CALL TO ORDER AND WELCOME

Senator Stanley called the meeting to order at 9:23 a.m. and welcomed the Board of Directors of the New College Institute.

ROLL CALL

Mandy McGhee called the roll and noted the presence of a quorum.

ACTON ON MEETING MINUTES

On motion by Delegate Marshall, seconded by Richard Hall, the minutes from the December 3, 2018 Board of Directors meeting were approved.

AGENDA ITEM IV. CENTER OF EXCELLENCE UPDATE

Senator Stanley indicated he requested from the Tobacco Region Revitalization Commission (TRRC) an update on the Center of Excellence at NCI. TRRC invested 40 million dollars to establish three Centers of Excellence (COE) in Virginia. NCI was designated as a COE in partnership with Patrick Henry Community College. The Grantor (TRRC) recently reassigned the grant from New College Foundation (NCF) to New College Institute (NCI), stating grant funds were frozen until TRRC made the determination to lift the freeze effective October 1, 2018.

NCI's Chairman of the Board presented a summary of the COE network activity and how NCI compares to the other two COEs received from TRRC Deputy Director, Andy Sorrell. The summary detailed foundational training, training for industry certifications, custom contract training, and marketing events/pipeline activities during Fiscal Year 2018. After a brief discussion about the breakdown in credentials earned, Senator Stanley, stated, the numbers were not satisfactory.

Senator Stanley reminded the board that two members of NCI Board of Directors sit on the Tobacco Region Revitalization Commission. The grant funds were given to NCI as a measure of trust. Delegate Danny Marshall added that TRRC will visit NCI and tour the COE April 22 as part of touring all the COEs.

Janice Wilkins asked if TRRC considered the economic situation facing Henry and Patrick Counties when looking at numbers, noting that there is less workforce, the population has significantly decreased, the Patrick County Hospital closed.

Senator Stanley discussed there are students out there, the students are in our high schools and elsewhere. What matters most, is how we reach the students, that most of students don't know about these opportunities. NCI can do more to reach into our African American and underserved areas.

Delegate Marshall cited that Danville Community College's (DCC) Precision Machining Program graduates around 25 individuals per year. TRRC commissioned a study by Boston Consulting Group (BCG) several years ago resulting in funding from the state. Now DCC is graduating 80 individuals per year. Three companies relocated to Danville because of qualified workforce, graduates have multiple offers on the table, starting between \$30,000 – \$50,000 thousand dollars per year, it is a real game changer. DCC also completed a survey of students enrolled in the program at DCC, to find 80% of students live in the area today.

Dr. Blevins stated that NCI is not satisfied with the participation numbers and always works to increase our numbers to meet and exceed grant conditions and expectations. NCI's COE has the smallest geographic footprint and noted the geographic differences among the COEs. Because DCC and PHCC are working to grow precision machining programs, NCI has focused more on our niche areas of performance film and prototyping. Additionally, NCI has experienced personnel changes: Melany Stowe was hired in December 2017, a team member retired in May 2018, the Coordinator of Advanced Manufacturing left in November 2018.

The new Coordinator of Advanced Manufacturing, Brian Pace started January 25, 2019, and has really lent his expertise toward these goals and making efforts to increase the numbers. Dr. Blevins highlighted that, while enrollment is lower than the other COEs in 2 of the 4 areas presented, NCI was higher in the other 2 areas: custom contract training and pipeline development/marketing events. As NCI works to increase the number of contractual agreements with qualified trainers to deliver training, we have continued to promote and reach out to potential students.

Senator Stanley added that we need an aggressive marketing plan and asked what kind of marketing plan does the COE have to recruit traditional and non-traditional learners. We must engage more learners to increase the numbers of credential earned and awarded.

Treney Tweedy indicated her background in workforce development and stated that the demographics in our region require different strategies and must include support from the network individuals in order to achieve success. She advocated that there should be another strategy put in place alongside the COE because the workforce does not pay for support services. She discussed examples including that not all learners have a car, sometimes they cannot afford rent while attending classes, and having the mentors in place.

Delegate Marshall made a motion to direct staff to create a recruitment and marketing plan for the NCI COE and submit to the Executive Committee in 30 days. Naomi Hodge-Muse seconded the motion, members present voted unanimously in favor of the motion, the motion carried.

Senator Hanger stated that more can be done by NCI's capable staff and that board members can do more to support the staff in these instances. He suggested that the board establish a subcommittee structure to work with staff to develop the plan. Senator Stanley asked Dr. Weldon Hill, Chairman of the Academic Affairs Committee, to take on this task.

Senator Stanley discussed how corporate relationships could benefit NCI.

Treney Tweedy stated that education must pivot and work together with industry. NCI is a facilitator of these relationships. Education is strongly connected with workforce and must change the rules of engagement so the students can take advantage of it.

Senator Stanley discussed recent industry round tables at NCI and said the board wants to be a part of industry involvement.

Dr. Blevins was pleased to hear the excitement and engagement by the board, and welcomes more involvement at all levels. She reminded members that students at NCI are not all traditional 18-24 year olds, and that students range in age from high school students to people in their sixties.

Dr. Weldon Hill indicated he had marketing ideas to share and Dr. Blevins agreed to follow-up with him following the meeting.

(Carrie Nee joined the meeting through electronic communications at approximately 10:10 a.m.)

Naomi Hodge-Muse indicated that NCI may be missing out on transfer students from Patrick Henry Community College (PHCC) and not talking more with local Superintendents.

Charles Poindexter discussed the completion rates, stating overall our completion rate is a problem and it needs to be addressed.

Senator Stanley agreed with the discussion points and indicated that he wanted to see action.

AGENDA ITEM V. PARTNERSHIP UPDATES

Senator Stanley shared concerns about some of the partners he had invited to NCI. A year ago, GRASP gave a presentation about how they can work with NCI and since then staff has not shown a lack of interest in the partnership.

Dr. Blevins disagreed and shared how she has been working with GRASP staff members since they visited. NCI has remained interested in the partnership and has awaited updates on financial development conversations from GRASP staff. Dr. Blevins distributed a current draft MOU that is with the GRASP executive director.

The chairman discussed the partnership agreement with the Wendell Scott Foundation, noting NCI entered into an MOU and NCI has done no outreach.

Melany Stowe responded she reengaged the Wendell Scott Foundation and was partnering with VSU and WSF to hold Camp Cultivation this summer to serve underrepresented students.

Senator Stanley asked Richard Hall to work with Melany Stowe to bring Wendell Scott Foundation in to work with students in STEM and i-Racing simulators.

The Chairman inquired about the partnership with Newport News Shipbuilding (NNS).

Melany Stowe shared that area school superintendents have been supportive. NNS's Mobile Experience will be at NCI for a full week in the fall of 2019 with the goal of every eighth grader to tour the trailer in addition to other high school and college students.

Delegate Marshall asked about the feasibility to work with Clay Campbell at Martinsville Speedway to host the Newport News Digital Trailer during the NASCAR race. Richard Hall

volunteered to talk to Clay Campbell and agreed it was a unique opportunity to show off NCI at the fall race.

NCI also has a training in April to learn how to use the Artec Spyder 3D Scanner with employers, community college and schools.

Senator Stanley discussed the partnership with Virginia Manufacturers Association (VMA) and the status of the contract with unspent monies and fulfillment of the contract.

Melany Stowe indicated that she is working with Virginia Manufacturers Association and that Brian Pace is implementing the MT1 training.

Senator Stanley was told by VMA that the Chem 1 credential is in demand by Dupont and others. He asked staff to look into this possibility.

Tanya Foreman added that the WorkKeys National Career Readiness Certificate is a predictor of success and used by Eastman, of which, requires the assessment as a prerequisite for incoming employees. Delegate Marshall indicated that it is a marketing tool for the area to help people, business, and communities. He asked staff to share the link to the website with NCI's Board of Directors.

AGENDA ITEM VI. ACADEMIC PROGRAM UPDATES

NCI Executive Director, Dr. Leanna Blevins shared a document with NCI's Partnership Agreements. She discussed changes and additions, including the existing Academy of Engineering and Technology (AET) and plans to evolve the program. NCI also added a robotics team and will soon offer a dual enrollment course in biotechnology.

Dr. Blevins detailed the status of partnership agreements including James Madison University (JMU) 2+2, Newport News Shipbuilding (NNS), and Radford University's second Cybersecurity cohort. NCI is currently recruiting students in other cohorts, including Averett University's (AU) Master of Science in Applied Data Analytics (ADA) which is launching in May, and Radford's Master of Social Work (MSW). Dr. Blevins noted the region's top job needs and indicated a persistent need for professionals in mental health counseling. The new MSW, along with our existing BSW, are directly responsive to that need.

Over the last several years there has been demand for a Doctorate in Education. Virginia Tech (VT) agreed to host a cohort at NCI using a hybrid model. We are very excited to launch our first partnership with VT and our first doctorate.

Dr. Blevins also shared a preliminary enrollment report identifying enrollment in degree programs, Professional Development, Certifications, and Completions as of last week. Total enrollment in degree programs equates to 84 students this academic year: last year that total

enrollment was 70 students and the previous year that total was 59. As the board has directed, NCI is making progress to increase the number of enrolled students in degree programs.

Dr. Hill requested the addition of a column indicating target degree and number of credit hours.

Delegate Charles Poindexter agreed with Dr. Hill, and added that he would like to see the addition of a status of the partnership in one column, other columns should include number of students, number of activities, and number of degree seeking students if possible.

Dr. Hill asked about the types of barriers that exist for NCI students, asking if students have families and job obligations and inquired about their eligibility for financial aid.

Dr. Blevins shared that most of the courses offered at NCI are scheduled during the evenings and weekends because so many NCI students work. Most students qualify for or receive federal financial aid.

Dr. Hill requested to add a column to detail post completion success and employability rates. Dr. Blevins indicated that while we have begun to evaluate alumni success, those data are incomplete.

AGENDA ITEM VII. JMU – PARTNERSHIP UPDATES

Senator Stanley provided a brief update regarding the partnership with JMU and stated that NCI's Executive Committee members voted and directed NCI's Executive Director to reject any Memorandum of Understanding at this time. He asked Dr. Blevins for an update.

Dr. Blevins reminded the board and shared a copy of the original Memorandum of Understanding between James Madison University and NCI in 2017. She further explained, there was a significant amount time invested in talking with regional industries, three regional community colleges, and looking at relevant data. James Madison University's Dr. Maria Papadakis analyzed co-enrollment models, various two plus two models, worked with industry representatives with alacrity to create a worthy degree program responsive to the needs of the region. The current proposed degree program, a Bachelor of Individualized Studies (BIS) with a concentration in Manufacturing Operations and Production Management, is the pilot phase of the partnership.

Senator Stanley indicated that NCI issued a press release announcing the Bachelor of Individualized Studies (BIS) and that JMU shared concerns about release. Dr. Blevins agreed and noted that NCI rescinded the press release immediately. She explained that there were conversations held with about how to shorten what the program would be called.

Senator Stanley said that, at this stage, NCI will not have a four-year degree in engineering. He added, the BIS degree is essentially useless.

Dr. Blevins indicated that Dr. Maria Papadakis wanted to present the curriculum to the NCI Board of Directors today but was asked not to. Dr. Blevins asked the board members to take a few moments to look at the proposed curriculum and offered to hand out the curriculum. Senator Stanley said that wouldn't be necessary.

Dr. Hill explained that NCI might have trouble marketing this type of program and expressed his concern that the program is dumping ground for fast lane finishers.

Senator Stanley commented that he would not consider an MOU for a BIS degree. He stated that the Commonwealth of Virginia increased NCI's appropriation, and that this is an election year. The Commonwealth put their faith in NCI and the results may not be perceived to be there, depending on who is in power in the General Assembly. NCI has to show productivity and it is imperative that we deliver to ensure funding levels are maintained. We have other academic partners who are willing to work with NCI, we bypassed these institutions because we thought we were working with JMU. The program will be delayed one year because this was not the direction of the board.

Janice Wilkins reviewed the existing MOU and referenced bullet point number four which stated that JMU was going to work with NCI to explore a BIS and asked is that not what they said they were going to do.

Senator Stanley said from his perspective, after a discussion JMU's Dr. Bob Kolvoord, this was just an add on. He added that he was not blaming NCI's Executive Director or staff, however, we cannot rush to sign an MOU with JMU that is not going to be successful.

Dr. Blevins stated, she didn't speak for JMU or Dr. Maria Papadakis, but this program was only the first phase, or a stepping stone in response to NCI's request to move quickly. JMU continues to explore the addition of a BS in ISAT once there is a pipeline of students.

Delegate Marshall stated his biggest worry was students will not find a job after completing the degree program.

Dr. Blevins responded that JMU had looked at various regional reports and that is one of the reasons they choose this option: it is responsive to the industry needs of the region.

Senator Emmett Hanger suggested Dr. Hill's Subcommittee should spend time with JMU understanding why they proposed this option.

Senator Stanley repeated the Executive Committee voted not to sign the agreement. He has reached out to another favorable partner and wants to get back to the mission of NCI.

Vice Chair, Richard Hall stated NCI's Executive Committee has the authority of the board.

A motion by Naomi Hodge-Muse, seconded by Delegate Marshall, directed the Chairman to try to find a degree program that is reflective of the original intent. The Board of Directors were all in favor, the motion carried.

AGENDA ITEM VIII. CENTER FOR ADVANCED FILM MANUFACTURING UPDATE

Richard Hall described the history of Center for Advanced Film Manufacturing (CAFM) as a partnership between NCI, PHCC, the Martinsville Henry County Economic Development Corporation, and 2 industries at the time: Eastman and Commonwealth Laminating and Coating. CAFM was modeled from RCAM to foster future workforce in performance film.

The CAFM program teaches learners how to manufacture window film and learn process skills. The partnership created a certificate program that is currently in transitional period now. The remaining phase was to monetize it the program. Richard Hall explained the trade association known as the Association of International Metallizers, Coaters, and Laminators (AIMCAL) has four to five seminars per year. Learners can learn and engage in hands on training at NCI using the one and only, Academic Coater. Ralph Schultz, now on staff, is an invaluable resource.

Senator Stanley asked how NCI planned to monetize the program and would like to see this self-sustaining model grow.

Dr. Blevins encouraged the member of NCI's Board of Directors stop by NCI's Center for Advanced Manufacturing since there is a training seminar taking place this week. She shared and discussed the handout from Ralph's last board presentation. Ralph has coordinated four seminars so far this year, with another training schedule in the near future. Ralph is also providing consultations with firms as far away as Texas and seven countries.

NCI recently purchased a new Learning Management System which to allow learners to enroll in various learning opportunities and online modules. NCI is currently working toward implementing the Learning Management System which will significantly enhance NCI's ability to market and generate revenue for training opportunities.

Delegate Danny Marshall asked how NCI determines the price for respective hands-on training seminars offered to organizations, specifically the organization from Texas; how many students are there in the trainings? How many classes do you think NCI will have this year?

Dr. Blevins indicated this week, a total of 7 learners were participating in the training. The highest number of learners included 22 learners. The program goal identified 1 training seminar per quarter, we are on target to exceed the goal next month. Ralph knows the market demand and sets prices accordingly.

Christina Reed explained the financing of the program using Non-General Funds. She explained the process, that the Coordinator for Performance Film, Ralph identifies the appropriate rate based on the market and detailed internal processes for collecting monies earned from training seminars.

On motion by Delegate Marshall, seconded by Naomi Hodge-Muse permitted NCI Board member Richard Hall; NCI Executive Director, Dr. Leanna Blevins; and Melany Stowe to work

with the Ralph Schultz to determine the Performance Film program needs, allocate marketing monies, and if given a “blank canvas” concept, how will he drive growth in the program. Ralph will submit and present strategies to grow the program to NCI Board of Directors in 30 days.

AGENDA ITEM IX. MARKETING AND RECRUITMENT PLAN UPDATE

(The board asked that this plan be shared electronically due to time constraints)

AGENDA ITEM X. UVA TELEHEALTH UPDATE

Dr. Blevins discussed NCI’s partnership with University of Virginia’s Karen S. Rheuban Center for Telehealth. During the course of last six years, a total of 944 credentials were awarded in CTC and CTC-P courses, of the 944, nearly 700 learners were residents of the Commonwealth of Virginia.

Monies invested in the Telehealth program have consisted of grant funds, tobacco commission and other federal grant to develop the training modules. Last year, NCI spent \$75,000 dollars for 1,000 seats to the new E-Learning Telehealth Village. The E-Learning Village was supposed to launch in August 2018. However, UVA has delayed the project multiple times, however, they feel confident the E-Learning Village is expected to launch next week. NCI has marketing and recruitment plans to promote NCI telehealth programs.

AGENDA ITEM XII. STATUS OF INDUSTRY ROUNDTABLES

Senator Stanley directed staff to have multiple roundtables in addition, make dates available so members of this board can attend.

AGENDA ITEM XIII. NEW COLLEGE FOUNDATION UPDATE

Richard Hall explained he was tasked by the board chairman to work with New College Foundation (NCF) on the purchase of the building. As part of that, he has collected a lot of information.

Dr. Blevins recently submitted a funding request totaling nearly a half a million dollars to support the Internship Program for approval to NCF. The requests were tabled by the NCF Board.

Richard Hall shared NCF was established in 2006 and incorporated as a 501c3 non-profit entity to provide financial support for the New College Institute. He shared history of NCF, following the retirement of former Executive Director, Senator William Wampler, Office of the Attorney General wanted to clarify the roles between NCI and NCF. In 2016, the New College Foundation

“separated” from NCI and hired separate staff and moved into a different facility where they pay rent.

Richard Hall detailed NCF role to managed the Baldwin building, and maintenance and upkeep of servers, technology and equipment. They serve as a fiscal agent for monies that were raised prior to 2016, asset currently valued at \$1.96M in investments.

The Executive Director of NCI is a non-voting, ex officio member of their board. Richard pointed out NCF had no presence in the room today. He stated that this fact pretty much defines the relationship. In January, NCI submitted a funding request (in their form which resembles a grant-making form) for NCI’s Experiential Learning and Internship Program. The Internship Program has been very successful in the past, we submitted the request per NCF’s new process; submitted two other request for support of the AET program and a digital badging platform. The response was to table all requests pending the outcomes of the building negotiation.

During the past three years, NCF has a total of sixteen scholarships. Harvest Foundation no longer issues NCF grant funds. Richard Hall explained a thorough analysis of NCF’s 990, noting the amount of funds spent in salaries.

According to their 990 Filing, NCF allegedly spends approximately ten percent of their time fundraising, but they have raised no money to date. In July 2018, Mr. Hall sent NCF a letter inquiring about their fundraising plan. NCF failed to respond.

Last year, NCF expenses totaled \$647,000; fundraising totaled \$30,000; income totaled \$383,000 from NCI for the Baldwin Building lease agreements; \$146,000 from Martinsville Henry County Economic Development Corporation for the Baldwin Building Lease agreement; and \$53,000 received in rental income from the events held in the Martin-Lacy Lecture Hall.

In fiscal year 2016-17, New College Foundation spent 117% of its earnings. In the last fiscal year, NCF spent 98% of receivables, with no fundraising plan and refuse to fund any requests made by NCI.

Senator Stanley added, due to the nature of Federal Grants used to construct the Baldwin Building, NCF was granted federal funds and ownership of the Baldwin Building.

NCI does not have any programs that NCF manages, despite the information reported on NCF’s 990 Filing, only relationship pertains to Baldwin Building.

Bob Burger questioned how NCF could spend 117% of its earnings and how the Government viewed their 501c3 status.

Senator Stanley explained, in order for NCF to maintain a 501c3, it uses a percentage to maintain the standards of 501c3, since they could not meet the minimum percentage needed, NCF counted in-kind contributions for shared space already in the lease, of which NCI pays \$383,000 to NCF.

Janice Wilkins asked how many employees NCF currently has employed.

Ms. Reed explained they have 4 full-time employees. Richard Hall explained one full-time employee collected only \$53,460 dollars of revenue for an entire year of rental income in the Martin-Lacy Lecture Hall.

Treney Tweedy asked where is NCI legally, citing that this information is not new. She asked what the next steps should be.

Senator Stanley indicated that would be discussed in closed session.

Senator Stanley also stated that there needs to be in place a way to evaluate the performance of NCI's Executive Director as part of her contract.

Richard Hall stated NCI did not have a formal process in place to evaluate the performance of NCI's Executive Director, so he worked with Deborah Love with OAG's office to develop a fair policy outlining the goals and mission for the Executive Director. Mr. Hall handed out copies of the proposed evaluation tool. The chairman will establish a 5-member committee, a survey will be created each year with the contract, this will done with speed, as goals are identified annually.

Senator Hanger requested the subcommittee work with the NCI Executive Director and staff to review respective performance in a thoughtful way, not just with speed.

Deborah Love clarified classified employees are covered in DHRM annual performance review and that is separate from reviewing the Executive Director. In regard for the leadership and Dr. Blevins specific contract, the agreement will have an annual review conducted by a 5- member subcommittee, the use of a survey, including a self-evaluation, and allows the board to make decisions premised on an evaluation based on goals that are reached as a discussion, and impact next sets of goals.

Senator Emmett Hanger asked for board members to have time to look over the tool and the process and asked when would we begin the process, suggesting May.

Bob Burger indicated, the board members just received the information at this meeting and have not had time to read it. He asked if the board must vote on this today.

Senator Stanley replied the board moves by motion. He stated that it is a model used by other institutions and tweaks were made so that it is suitable for this body.

Naomi Hodge-Muse asked why have we not had the policy already in place.

Delegate Charles Poindexter stated that it seems like this is based on existing process of another institution. On motion by Delegate Charles Poindexter, seconded by Bob Burger, the motion carried and the board adopted the policy.

Senator Emmett Hanger questioned the time frame and asked if May is too soon to try to tackle this.

Richard Hall referred their attention to page 2, 3rd paragraph, which outlined the time table the board just adopted.

Senator Hanger asked the chairman why would we not use a different time table given the short notice. He added that, if this should have been in place a long time ago, why such haste to implement by May. The timeline can be amended.

AGENDA ITEM XIV. CLOSED SESSION

On Motion by Treney Tweedy to enter closed session at 1:24 p.m., seconded by Richard Hall for the:

Discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A)(3), specific to negotiations between NCI and the Department of General Services and the New College Foundation regarding the Building on Baldwin; and

Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Virginia Code § 2.2-3711(A)(8), relating to specific personnel; and

Discussion of personnel matters involving the performance of specific employees, pursuant to Virginia Code § 2.2-3711(A)(1).

Those voting in the affirmative roll call were Richard Hall, Bob Burger, Tanya Foreman, Senator Emmett Hanger, Dr. Weldon Hill, Naomi Hodge-Muse, Delegate Danny Marshall, Senator Bill Stanley, Treney Tweedy, and Janice Wilkins.

RETURN TO OPEN SESSION

NCI's Board of Directors returned to open session at 2:36 p.m., on motion by Richard Hall, seconded by Delegate Danny Marshall. Those voting in the affirmative roll call were Richard Hall, Bob Burger, Tanya Foreman, Senator Emmett Hanger, Dr. Weldon Hill, Naomi Hodge-Muse, Delegate Danny Marshall, Senator Bill Stanley, Treney Tweedy, and Janice Wilkins.

Richard Hall read the certification motion: *The Board of Directors of the New College Institute hereby certifies that, to the best of each member's knowledge: (1) only public*

business matters lawfully exempted from open meeting requirements under Virginia law; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting of the Board of Directors of the New College Institute.

Those voting in the affirmative roll call were Richard Hall, Bob Burger, Tanya Foreman, Senator Emmett Hanger, Dr. Weldon Hill, Naomi Hodge-Muse, Delegate Danny Marshall, Senator Bill Stanley, Treney Tweedy, and Janice Wilkins.

PUBLIC COMMENT

Senator Stanley asked if there was any public comment and there was none.

ADJOURNMENT

On motion by Treney Tweedy, seconded by Naomi Hodge-Muse, the meeting adjourned at 2:37 p.m.

DRAFT